

Iowa County Humane Society

MINUTES from May 9, 2016 Board Meeting

Board Members Present: President John Mutschler, Treasurer Lisa Cvengros, Secretary Nancy K Smith, Director Michael Van Sicklen and Director Dianne Evans.

Staff Present: Outreach/Humane Officer Jen Siegel and Kennel Manager Bonnie Zimmerman.

The meeting was called to order at 7:01 pm.

Some changes were recommended from the April 2016 meeting minutes; Amended minutes are attached to this report. The minutes from the April 11 meeting were approved.

Lisa presented the Treasurer's report and there were discussions about the Humane Officer payment for the past quarter and if it had been received yet; Jen will check into this. Lisa went over the highlights of the Treasurer's Report documenting an increase in income and slight increase in expenses. She also reported that the 990 is complete and the DMB Loan was renewed for another 3 years and signed by John and Lisa.

Lengthy discussion was had by the Board Members and Human Officer regarding 2 horses that were taken after some interaction with the Sheriff's Department. Mike wondered if we should petition Iowa County Circuit Court to have the county pay for the care of these animals as there is concern about setting a precedent for these events when the Humane Officer takes animals in and before we have been reimbursed for their care. As of now, Jen reported, there haven't been many expenses for the horses because they were being fostered and the foster donor was providing bedding and feed, but that veterinary bills would be forthcoming and the horses will be eventually sent to Dane County. Jen planned to do a Facebook appeal to help with the expenses and what would happen with any funds in excess of the expenses; the Board members felt the money should follow the horses since the specific appeal would be for the care of the horses. Questions were raised about setting a cap amount to spend in such situations and adding a temporary restricted fund so that money would be available if needed. It was decided this would be a Protective Custody Contingency Fund.

The Board Manager's Reports were presented:

- The Kennel Manager's report was briefly reviewed and Bonnie reported that she is working on a property in Barneveld with approximately 50 cats where the owner of the property has died. Currently a neighbor is making sure the cats are fed and is working with Bonnie to help; Bonnie has spoken to a couple of groups in Dane County who will be helping with the cats and the POA for the deceased owner will be asked for funds to contribute toward the care of these cats.
- Office Coordinator – John said that Binga had completed 2 volunteer orientations and that of 8 potential volunteers, 3 have already come in to volunteer. Dianne expressed an interest in attending the Orientation training to learn more about the operation of the ICHS.
- The Outreach and Humane Officer detailed profit made from a couple of fundraisers such as the garage sale and Paint Your Pet night. Jen stated that she documents the number of visits she

makes as the Humane Officer and it was suggested that she also track the amount of hours that she is spending as a way to collect data that may help us consider future Humane Officer contracts. She stated that there is a list of Humane Officers by County on the DATCAP website and Mike indicated he might like to do an informal survey of like counties to Iowa County regarding rate of pay, etc. Jen continued her report with information about Maddie's Fund (entering our monthly statistics and at the end of the year receiving \$1000 grant) and updated the Board on a meeting with Mineral Point township representatives. Jen reports that she is quite busy with the upcoming Packer fundraising event, as well as the other planned events such as health care center visits, plant sale, the spring mailing and another match from a donor for up to \$3000.

Committee Reports included:

- Fundraising – Jen gave an update on the Packer event and other fundraising activities included in her monthly report.
- Buildings & Grounds – Lisa reported that the meetings are going to be held on the 3<sup>rd</sup> Wednesday of each month. The air quality test results were good and they are trying to resolve problematic noise in the dog kennel area. There is some electrical work in progress for egress lighting, and outdoor lighting needs to be improved. The Committee is still trying to obtain roofing bids as all roofing contractors appear to be busy and booked up. The leaky roof has a clear silicone patch for now. The new furnace earned a Focus on Energy \$220 rebate. Mike suggested that somebody fix the door in the evaluation room as it doesn't stay closed and it was discussed that there is a leaky pipe.
- Personnel – John reported that there were no updates.

Regarding Other Issues, it was decided that the summer meetings would begin at 6:30 pm (June, July & August).

The meeting was adjourned at 8:13 pm.

Submitted by

Nancy K Smith, Secretary