

Iowa County Humane Society  
Board Meeting  
February 9, 2015

Board members present: Marcia Thompson, Sharon Shea, Lisa Cvengros and Pam Richardson

Absent: Jan Tabor

Staff present: Bonnie Zimmerman and Danielle Rufenacht

Absent: Lisa Thomas

Public present: Arnette Small, Terri Davis, Wendy Endres, Haley Endres and Wendy Nelson

The meeting was called to order at 6:34 PM.

The January minutes were accepted and approved after minor corrections.

The Treasurers report was submitted and approved and will be available on the website. Treasurer Lisa C. expressed gratitude to our generous donors and stated that we ended the 2014 year much stronger than the previous year. Memorial giving has been strong with \$3850 coming from just one person. There was a question from the membership about the amount still owed on the Thoreson Loan. Lisa C noted that we had made good progress on the repayment and that the outstanding balance was now down to \$2700.

The Directors report was submitted and accepted.

There are still some outstanding Municipal payments for 2014 and these municipalities are being contacted.

Some current projects include the possibility of taking advantage of a lower cost spay/neuter program. Lisa T and Bonnie will continue to research that option.

A letter has been sent to the schools to let them know of the availability of our new Dog Bite Prevention Program for children.

Recruitment of transport volunteers and Fundraising committee volunteers continues.

Canine Good Citizen Classes will begin on 4/4/15 and Danielle reports that there are 4 people currently signed up. Maximum class size is limited to 10 participants.

Wendy Endres reported that the Ten Pin Alley Fitchburg fundraiser was very successful. She would like to make sure that a thank you is sent to Ten Pin Alley for sponsoring this event. Wendy was assured that Lisa T would be contacting the sponsors to express our gratitude. The fundraiser brought in \$5083.75 which Wendy then presented to Treasurer Lisa C. An additional \$70 came in through cash sheets which brings the total for the event to \$5153.75. This will be put in the temporarily restricted fund for the Low Cost Spay and Neuter program. This increases the amount in that fund to \$9584.62. Wendy will supply the final breakdown of profit and expenses and forward that to Lisa C.

Wendy Endres, Wendy Nelson and Haley Endres expressed enthusiasm about working with the Fundraising committee and have several ideas for future fundraisers. They were encouraged to pursue this interest and to contact Lisa T to begin working on further development.

The Kennel Managers report was submitted and accepted. Bonnie reports that Angels Wish was recently able to take 17 of our cats and will be placing them in homes through their organization. Because of our current low census, Bonnie has been requesting that staff temporarily volunteer to take time off when their services are not required. This has been working well so far.

The Office Coordinator's report was submitted and accepted. The possibility of changing to PayPal from Vanco was discussed. This could result in a cost savings for the shelter. Lisa C and Traci will look into both services to compare fees and services.

AWE Committee: The committee continues to work on developing protocols for cat evaluations. One of the Huber volunteers will be working to upgrade the cat rooms by building vertical climbing and resting spaces. AWE will be working with the Building and Grounds Committee to determine the size and number of new outdoor holding kennels. This will be done once the snow clears and area can be clearly visualized. Terri will contact Dr. Marla Lind to determine the date of the next AWE Committee meeting.

Fundraising Committee: The advisability of having fundraising mailings sent on a regular basis was discussed. It is felt that this would be very beneficial and could be done four times yearly at regular intervals. Lisa T will check into the feasibility and details of establishing regular mailings.

It is noted that the popcorn has not been selling well at the shelter. This may be because the shelter does not get the kind of foot traffic necessary to sell this type of product. The popcorn has been selling better at bake sales and some of the other fundraisers.

Building and Grounds Committee: It had been hoped that the relocation of the furnaces and ductwork would be completed by the end of January. This has not been able to be completed. A 30 day extension of our "Focus On Energy" Grant has been granted to allow for more time to complete the project. The contractor--Collins and Hying, has been notified of the extension.

Addendum: 2/17/15--Collins and Hying has now recommended that furnace #6 and the associated air conditioning unit be replaced instead of just moved. With a Focus on Energy credit, the cost would be \$4600. Scott Lind strongly recommends getting the new items at this time. We had a donation to the B&G fund from Jan Hoffman that will easily handle this.

A solution has been proposed to solve the problem of the dryer vent clogs. These clogs increase energy usage, reduce dryer life and present a chance of fire in the building. In Scott's opinion a power vent is a good option. If we had to have two, one for each dryer, the cost would be \$375. We might be able to direct both dryers to one vent. In that case the cost would be half. Scott has volunteered to do the installation.

These recommendations were presented to the board via email and were unanimously approved.

The construction of the quarantine room was discussed. Scott Lind has provided a materials list. Dr. Marla Lind has advised that a one week quarantine should be sufficient for most animals. The Building and Grounds Committee will meet at the end of February.

The meeting was adjourned at 7:40 PM and went into closed session.

Submitted by Pam Richardson