

Iowa County Humane Society Board of Directors Meeting Minutes

February 14, 2022

Present: Donna Griffin, Lisa Schnedler, Tony Schlafli, Lisa Cvengros, Janice Olson, and Louanna Schulte

Absent: None

Guests: None

Staff: Joselyn Van Ruyen and Jordyn Phillips **Absent:** Cara Thorison

Call to Order

Donna called the meeting to order at 6:39 p.m.

Approval of Previous Meeting Minutes - January 2022

Lisa C. moved and Louanna seconded to approve the Minutes.

Minutes approved.

Executive Director report

Joselyn reported that in honor of Betty White's birthday, ICHS was featured in two papers, and one bar sponsored "Beers of Betty" as a fundraiser. That was the big event for January.

Adoptions were slow but have picked up.

Shelter Expo registration: Joselyn plans to attend virtually. Jordyn will also.

The budget is finalized, and the Finance Committee approved it.

In February, we were beneficiaries of a bowling fund raiser that raised \$705.

Jordan reported on the Valentine's promotion they are doing. Joselyn noted that they have some highly adoptable cats for adoption.

Kennel report

Jordan reported the stats for January.

11 stray cats - 3 surrenders – 14 cats incoming, 10 adopted out, 0 transferred out, 0 euthanized. 10 cats outgoing. Started with 60 cats, ended with 64 cats (60 in shelter, 4 in foster).

4 stray dogs, 4 incoming dogs, 3 redeemed, 1 adopted 4 outgoing. Started with 2 dogs ended with 2 dogs

Staffing Status: She hired one kennel cleaner at the beginning of January. We have a full kennel staff at this time, and they are doing well. Joselyn said that she is working on a job description for the Volunteer Coordinator position.

KC Update

KC has a follow up appointment with UW next week. He is doing well.

Treasurer report

Lisa C noted that the budget for 2022 is complete. If you remove the bequest, revenue is down 16% (no COVID money, rent, Humane Officer funds, etc.)

Expenses were up 32% - primarily due to payroll costs. We would like to get to a 4% bottom line—but for this year, we hope to break even. We are working to reach the 4% bottom line in three years.

Lisa C. asked for approval of the budget. Louanne moved and Tony seconded. Budget approved.

Lisa C. detailed other items in her report for the January finances. We had a net income loss of \$6,000. We saw an uptick in the donations from honoring Betty White. Expenses were up considerably due to replacing the furnace (funds were donated last year for this) and the main big expense was the Alliant Energy bill. The bill was up significantly—usage up and rates up. We also had the cost of the holiday mailing and the vet bill for KC. Water usage is up a bit but that is because our building was shut down for three months last year. Water bill costs are up due to an added fire prevention surcharge.

We opened two new accounts and moved savings dollars into these accounts. We paid off the Bachner property. The lien will be removed from the contract.

Investment Policy Development

Investment Policy – Lisa C is working on writing the policy. The committee met and agreed to spread the funds across four banks to realize the FDIC or similar protection.

We looked at the buckets of money we needed and discussed the number of Days Cash on Hand we need to maintain. We discussed paying down the debt. And, discussed how much we should pay for Paw Patrol if we decide to bid on it.

Committee Reports:

Fundraising

Donna asked who was going to initiate and control the Google docs files. Joselyn said she would do that.

Building & Grounds

Walkthrough - Lisa C. noted that Scott and Dr. Marla Lind walked through the building. The highest number of dogs we have had recently is 20 and that was when we had quite a few puppies.

The walk through brought up a number of questions concerning the capacity we should maintain.

We now have quite a good list of needs and desires for the shelter.

Louanna noted that she found the walk through to be very valuable.

Damage to post by UPS employee's truck

Joselyn reported that someone is providing a quote to repair the post.

Paw Patrol - Auction status

The vehicle is not listed as of yet. Once it is listed, we will be able to determine an approximate value from the VIN number.

Annual Meeting

Louanna noted that if we can have good spacing, she would like to meet in person at the shelter. Tony and Janice agreed. Lisa C. said we could post that it is in person and then could update if the numbers change.

The board decided to hold the meeting in person and to require masks for now.

Set date for Strategic Planning session - Lisa S

The board agreed to focus on April as the month for the strategic planning retreat.

Other

Lisa S. asked if we plan to have more puppies at the shelter for adoption. Joselyn noted that the biggest limitation is that we don't have an area to quarantine the animals away from other healthy dogs. Jordan said that we do need a quarantine space for the dogs that would house three to four dogs. Jordan said it would be good to have a sink in the area.

Public Comment – no members of the public present.

Next meeting – Annual Meeting – March 14th at 6:30 p.m. at the shelter (unless there are unforeseen circumstances).

Public Comment

None

Closed session

The board entered closed session at 7:40 p.m. and returned to the full meeting at 7:46 p.m.

Adjourn

Motion to adjourn by Lisa S, seconded by Lisa C. . The meeting adjourned at 7:48 p.m.