

ICHS BOARD MEETING MINUTES

Monday, November 13, 2017

Meeting called to order at 7:00 P.M.

Directors present: John Mutschler, Pam Richardson, Mike Van Sicklen and Louanna Schulte

Directors Absent: Judy Lindholm

Staff Present: Jen Siegel

Others present: Arnette Small, Terri Davis, Sharron Shea, and Luarie

Approval of October 9th, 2017 Meeting Minutes

Richardson will delete the statement that the minutes will be available on the website. Motion to accept by Schulte and 2nd by Richardson. Motion approved

Treasurer/Financial Report

Van Sicklen will meet with Becky Johnson on November 14th to review the financial records.

Motion to accept by Richardson, 2nd by Mutschler. Motion approved.

Mortgage Update – DNR Open File Issue

To proceed refinancing with Farmers Savings Bank, ICBS is undergoing an appraisal. The appraiser, Dave Phillips uncovered an open DNR file regarding groundwater contamination that goes back to when the current building was first purchased. The ICBS was made aware of the open DNR file at the time of the building purchase.

Mutschler is trying to contact the DNR to see what the next steps should be. Mutschler will keep the board updated when he has more information.

Personnel Committee/Manager Evaluations

Mutschler will complete the manager evaluation forms and forward to Lindholm and Van Sicklen to review and approve prior to the evaluation meeting. Mutschler will conduct the formal review.

Changes to the Bylaws

Van Sicklen reviewed and made slight word/phrase clarifications to the Bylaws. Recommended changes have been approved and will be posted on our website. Bylaws will be voted on by membership at the annual meeting scheduled for March 12, 2018 at 7:00 P.M.

Board of Directors Nominations – by January 8th Meeting

ICBS would like to get 2 more people to serve on board, 4 more would be maximum.

An email notice and advertisement will be sent to Dodgeville, Spring Green and Mineral Point newspapers for interested board applicants. Application deadline is December 15, 2017.

Managers Reports

There are a total of 80 cats at the shelter and 23 in foster care.

COMMITTEE REPORTS

End of year fundraising will be a match challenge.

Buildings & Grounds next meeting is scheduled for Wednesday, January 17, 2018 at 6:00 P.M. at the shelter.

AWE committee: Two cat condos are operational and being used but not yet completed.

Other issues

Cat adoption fees in December will be half off the regular price to facilitate reducing the number of cats ICHS cares for. This promotion will be advertised in the Middleton and Verona area.

The next meeting will be Monday, January 8th, 2018 at 6:30 P.M.

Adjournment

Motion by Van Sicklen, 2nd by Richardson to adjourn. Meeting adjourned at 8:32 P.M.

Minutes were recorded and prepared by Louanna Schulte.