

ICHS Board Meeting Minutes

Monday, September 14, 2020 6:30 PM – Zoom

Attendees

Board Members

Present: Cyd, Louanna, Donna, Alayna, Joanne, Lisa, Sandie

Absent: Judy

Staff: Joselyn, Molly

Public Members: Janice, Lisa C.

Call meeting to order 6:30 pm

Approval of Previous Meeting Minutes from August Motion to approve minutes – Sandie, Second Donna. All approve.

Kennel Report - Molly

Cats: 31 stray cats, 64 cats total incoming. 56 cats adopted. 61 cats in shelter and 20 cats in foster total of 81 cats. Total care days 2,417 days.

Dogs: 4 stray dogs incoming. 4 adopted, 3 reclaimed. 7 outgoing total, 7 remain in shelter. Total care days 253 days.

Foster program

Waiting from radio station for advertising meeting.

Contacted Dubuque Humane Society to model foster program advertising.

1 new dog foster application received. 1 new approved cat foster.

Executive Director Report – Joselyn

Memorial Bricks – waiting for a sample

Garage Sale starting this Thursday. Sharon and Janice have been working very hard to coordinate this. Thursday, Friday, Saturday

Fundraising Mailer

Spring/Summer mailer went out last month and donations continue to come in.

Winter mailer planning to send January/February. Discussion of membership transitions. Memberships begin in March. Discussion of amending bylaws to change memberships from January to January.

Joselyn and Sandie will meet to draft proposal.

Treasurer Report – Sent by Cara

Lisa suggests the following items:

-Adding monthly average column to budget.

-Sales from store are down. Do we want to add online store?

-Adding/updating news releases on website. We need to keep these up to date.

-RFP for veterinary care.

Veterinary Care Discussion

Lisa follow up meeting with Holters. Holters are retiring Lisa suggests RFP for veterinary care.

Joselyn follow up with Military Ridge regarding vaccines. Joselyn has been in contact with a majority of local veterinary providers to discuss best prices available. In conclusion, table seeking an RFP at this time due to COVID. Will continue to monitor veterinary care expenses and revisit in the future.

Committee reports

Fundraising – Sandie

Name plates for kennels/crates

Adding garage sale items to marketplace

Adding specific appeals to fundraising calendar

Building and Grounds – Louanna

Doors – receiving quotes. Update coming next month.

Play yards – receiving quotes from 3 different companies. Joselyn has been involved in development process.

Entry Sign – ripped and removed. Is currently empty. Need to initiate discussion of new sign.

Windows – Installation would occur in mid to late January. We could still receive donated windows and have another company install.

Website Design Report – Donna

Donna sent update email.

Joselyn will be able to edit and update the website.

Humane Officer – Not present.

Public Comment and other notes -

Lisa S. thanks Sharon for trying to pick up cat on side of the road.

Cyd would like to congratulate Alayna on her recent marriage.

Next Meeting – Monday, October 12th, 2020 at 6:30 PM

Motion to Adjourn Louanna, Second Sandie. All approve.

Adjourn to Closed Session 7:52 PM

Submitted by Alayna J. Husom