

ICHS Board Meeting Agenda
Monday, April 6, 2020

6:15 PM – ICHS Shelter

Call to Order 6:27 pm

Attendees via Zoom.

Board Cyd, Louanna, Judy, Donna, Lisa, Alayna, Sandie,
Staff/Volunteers Joselyn, Molly, Cara, Lisa.

Approval of previous Board Minutes
February 2020

Motion by Sandie, 2nd by Donna. All approve.

Reports

Kennel Manager - Molly

Stats

Cats 18 incoming, 22 Outgoing - Average Length of Stay 99 days (February 102 days)

Dogs 6 incoming, 6 Outgoing - Average Length of Stay 182 (February 215 days)

8 cats currently in shelter care (Due to medical or behavioral) , 35 cats in foster due to COVID-19

5 dogs currently in shelter care, 2 dogs in foster

Executive Director's Report - Joselyn

Kennel Spending \$500 previously approved.

Question: when should Director come to Board of Directors for spending approval? Unusual spending, individual purchases not in budget over \$500. Is there a budget for medical expenses per month? Joselyn currently working on monthly spending budget. Judy motion \$500 per item (not cumulative) spending. 2nd Sandie. All approve.

Joselyn working to establish a process for streamlining applications. Will bring new process to next meeting.

Small Business Loan

Information sent to ICHS from Dodgeville Chamber. End date of June 15th. Joselyn will send additional information to Board of Directors for further review.

Shelter Credit Card

Currently only credit card is through PayPal account. Has Lisa Cvengros name associated with account. Cara Thorison, Accountant has login permissions to use for spending. Motion by Alayna to make Joselyn Primary on Paypal account. 2nd Judy. All approve. Lisa Cvengros will work with Joselyn on transition.

Mortgage Loan

Judy initiated the process with Heartland, Summit and Farmer's Savings. Currently all loans are with Farmer's Savings. Judy advocates for keeping loans with Farmer's Savings. Lisa S. recommends looking at Heartland and going for the best deal. Lisa also suggest looking into

further loan options. Joselyn will research additional options. Topic tabled until a new board treasurer is assigned.

Building and Grounds

Louanna has been in touch with Midwest Roofing and Collins and Hying. Collins and Hying are suggesting removal of unnecessary ventilation. Rod with Collins and Hying will be stopping by building to provide estimate and look at boiler room. Current ballpark estimate \$600-\$1,000. Topic tabled until further information can be provided.

Sandie offered drone before and after pictures. Suggestion to post on facebook.

Fundraising

Sandie offering custom gun cabinet for bid. All money would go to the shelter. May store at ICHS until time of an auction.

Financial Reports

Submitted today. Recommendation from Cara and Lisa Cvengros to review meeting time or defer reviewing reports by 2 months.

Judy motion to move meeting to 6pm second Monday of the month, 2nd Donna. All approve.

Next meeting May 11th at 6 pm

Motion to Adjourn Louanna, 2nd Sandie.

Adjourn 7:13 pm.

Moved to Closed Session

Meeting minutes respectfully submitted by Alayna Husom.