

**IOWA COUNTY HUMANE SOCIETY
Monday, August 18th, 2025 at 5:30PM
SHELTER MEETING ROOM**

**Attendance: Deb Morgan, Dawn Venden, Cammi Riley and Lisa Cvengros, Denny Marklein
Not In Attendance: Ryan Teasdale, Tracie Johnson**

**Staff: Shanna
Members: None**

- 1. Call To Order:** 5:34 by Deb
- 2. Approval of June 2025 Minutes as Written:** Cammi motions to approve Denny to 2nd.
- 3. Shelter Reports –**
 - **Happenings “at” the shelter –**
 - Personnel Update - Open position for donor development 2 solid candidates
 - Next steps – move forward with screening with ED and then proceed to board screening
 - Onboarding new office assistant – Hanna M will do Wednesday along with her weekend shifts, good with public.
 - Kennel assistant new hires –Keeley and Laurianna (returned)
 - Grant Status -
 - ASPCA grant not awarded yet but expected
 - Applied for TNR Grant – we were not big enough to receive
 - Walmart grant awarded for \$4k- Spay, Neuter and Vaccination restricted funds
 - Noted we should build a grant tracking tool once donor dev role is filed
 - “Keep Your Job” Tool Review – reviewed tracking tool online. Good tool that we can use to do long term fundraising goals. Donar development hire would manage this with ED oversight.
 - Contracts will go out for municipalities soon
 - ICHS is amending the contract terms to reduce time at intake.
 - No prior cat authorization will be communicated
 - Opportunity here for long-term fiscal planning on how we bill for these services.
 - Iowa County contract on protected custody – still in negotiation
 - **Happenings “in” the shelter - Animals Stats and Services**

Cats: Incoming: 42 (19 Stray, 21 Surrender, BIC 0, Transfer 1, Returned 1), Outgoing: 35 (32 Adopted, 2 Redeemed, 1 Euthanized) 19 cats at the shelter 15 in foster. Length of stay 26 days.

Dogs: Incoming: 11 (2 Stray, 7 Transfer, 2 Surrender), Outgoing: 10 (7 Adopted, 2 Redeemed, 1 transferred out), 6 Dog at the shelter. Length of stay 15 days.

- **Services:** 23
 - Cat Spay/Neuter – 23
- **Notes:** Can we do anything more to prepare for neo fosters?
 - Can we put together any triage kits
 - Do we need additional medical supplies
 - Educational programs/resources

Treasurer's Report

July and YTD report -Profit & Loss: Net Income, Revenue and Expense, CD,s

- At the end of July, we had a **Net Ordinary Income of \$47K**, with bequests it is \$133K. We were helped on the revenue side by the unbudgeted COVID Employee Retention Credit (ERC) of \$43K. Interest is ahead of budget at \$55K or 76% of budget. On the expense side we helped by the open Donor Development role not being filled meaning around \$20K less spending on budgeted payroll. Also, less spending on animal care, especially for dogs since we were working on the mold mitigation project in the beginning of the year (\$10K less than 2024, 21% of budget) and partnership with Humane Society of Jefferson County.
- **Balance Sheet is strong**, restricted funds at \$20K up slightly due to recent grants received.

CDs – As of Aug 6, 2025 – Recent activity BMO CD came due and dollars invested thru Commonwealth account in Bank of America and Western Alliance CDs. Rates are going down and terms are shorter than in the past. Royal CDs coming due next September and October.

Committee Reports

- **Executive Committee** - Deb, Lisa and Dawn
 - **Plans for strategic meeting** – September 22nd, 2025,
 - 5:30 – 7:30 with food
 - Watch for Crush Course videos for board members to review in advance of strat meeting.
- **Medical Advisory Committee**
 - **No update**
- **Fundraising Committee** – Dawn and Sharon
 - No immediate needs
 - Flyer will be created with board recruitment talking points once donor development role is filed. Flip side will be who we are and donation based.
- **Building & Grounds** – Deb for Ryan
- **Finance Committee** – Lisa
- **Nomination Committee** – Deb
- **Personnel Committee** – Deb
 - The personnel committee recommended and the board approved a health care stipend for all **full-time salaried employees** (Executive Director, Kennel Manager, Office Manager and future Donor Development position) of **\$300 per month** effective in the payroll cycle you will process on 9/8 (for work on 8/25-9/7) that is paid on 9/12/2025.
 - Dawn motions to approve Cammi 2nd.

Public Comment

No public in attendance

Next Meeting – October 20th. 2025

Adjournment : Cammi motions to adjourn at 7:30 PM

Closed Session :

