

Iowa County Humane Society Board of Directors Meeting Minutes

May 10, 2021

Present: Donna Griffin, Louanna Schulte, Lisa Schnedler, Tony Schlafli, Lisa Cvengros, Joanne Wilson, and Sandie Brick-Margelofsky

Absent: none

Guests: none

Humane Officer Sharon Shea (absent)

Staff: Jocelyn VanRuyven. Cara Thronson, Jordan Phillips

Call to Order

Donna Called the meeting to order at 6:35 p.m.

Approval of Previous Meeting Minutes April 12, 2021

Lisa C moved to approve the minutes with minor revisions to clarify one section – Lisa S seconded
Approved

Executive Director report

Stats

Six stray cats - 17 surrenders – returned one – adopted out 17 cats/ one returned

Started with 35 cats, ended with 40 cats

Six stray dogs – one returned – one adopted – four redeemed

Started with one dog, ended with three dogs

Kennel report

Joselyn reported that the month of April was slow in terms of adoptions. In May thus far, the shelter took in two pregnant mother cats. She noted that kitten season seems to be coming later this year. The shelter has had very young kittens and abandoned kittens including nine newborn kittens.

Of the 17 surrendered of cats, four were kittens. The majority of these were from Iowa County but eight surrenders came from out of county.

All animals in the shelter are currently free of ringworm.

Staffing updates

Jordan and Joselyn have been watching webinars for ideas. They have worked on new information for bulletin boards.

Joselyn hired an Operations Assistant who started one week after the last board meeting. She is training but is catching on quickly.

Joselyn and Jordan both took the Euthanasia class and both passed their exams for certification. A great deal of good information was shared in addition to Euthanasia.

Spring fundraising mailer/newsletter

Went out – donations still coming in. We have raised over \$12,895 in April and over \$5,000 in May thus far.

Treasurer report

The 990 has been completed by our auditor (Becky) and is in the mail. Lisa C is the reviewer.

Lisa C. noted that she sent the highlights of her report to the board members. Nearly \$18,000 was raised from the recent mailer and more than \$1,500 was raised through the garage sale. We received two years' rent from UPS. We received half of the annual Humane Officers payment in May.

Cost to do mailer - \$2,200; three payrolls this month; \$500 staff training cost.

Humane Officer report

Stats – none available

Joselyn said that Sharon noted the calls have been “slow.”

Committee Reports:

Fundraising

Joselyn said that she and Jordan are considering expanding the walk Sandie is promoting to do a Dog Walk at the shelter – to get more people involved.

The Garage sale raised over \$1,500.

Sandie plans to meet with Donna and Joselyn to review the donor list to see if there are patterns of giving and possible strategies we could use to increase giving. Sandie would like to explore with Joselyn the possibility of doing a fundraiser each month such as a poker run, 5ks, and she is exploring beginning donor spotlights, naming opportunities, photo contests, and a wine pull.

Donna discussed signature events. This was Louanna's idea – to have an event that puts us on the map – unique to our organization. Also, we had discussed hosting an open house.

Donna would like board members to share any signature event ideas they might have.

Building & Grounds

Louanna sent out her report in advance – which included a full list of desired/ needed projects. She confirmed that the fire alarm project listed is an upgrade – not an immediate safety need. Joselyn confirmed that the fire system is up to code and inspected.

Louanna noted that she has not received a call back from either vendor for the lighting project. She will try connecting with them again.

No action yet on Quarantine room – trying to complete play yard and lighting projects.

Joanne stated that the building looks great! She noted that the front door and walkway should be addressed for a better presentation of the building.

Other:

Donna noted that we did raise the puppy adoption fee last year. Joselyn reviewed our fees, and they are low compared with others. Many shelters are not testing animals. We do test the animals to cohabitate them. She would not want to increase fees very much, however she suggested that we could increase fees from \$75 to \$85 per kitten—but discount to \$125 for two kittens. We have more expense in kittens due to the number of shots. Lisa S. noted that we might want to hold the fees for one year to see what the post-Covid year brings. Others agreed to hold this year.

Members supported a reduced rate to adopt two kittens at one time.

Louanna moved to adjust the rate for the kittens – if two kittens are adopted we will drop the rate to \$125. Joanne seconded. Motion approved.

Public Comment

None

Next meeting – June 14, 2021 6:30 p.m. Zoom

Closed session

The board entered closed session at 7:35 and returned to the full meeting at 7:57 p.m.

Adjourn

Motion to adjourn by Louanna, seconded by Sandie. The meeting adjourned at 7:58 p.m.

Respectfully Submitted by Lisa Schnedler