

**IOWA COUNTY HUMANE SOCIETY
Monday, June 16th, 2025 at 5:30PM
SHELTER MEETING ROOM**

Attendance: Deb Morgan, Cammi Riley, Ryan Teasdale, Denny Marklein, Tracie Johnson

Not In Attendance: Dawn Venden, Lisa Cvengros

Staff: Shanna Gundlach, Macy, Hannah

Members: Sharon Shea

1. **Call To Order:** 5:38 Deb called to order
2. **Approval of April 21st, 2025 Minutes as Written:** Tracie motions to approve Denny to 2nd.
3. **Shelter Reports – Shanna**
 - Mailer sent out in May. Currently at ~\$11,000 from that. Will do a fall and holiday mailer as well.
 - Personnel- Hired Hannah McCrackin for weekend office assistant. More organized to have a regularly staffed person in this role.
 - Job description for Donor Developer/Fund Raising is almost ready to go.
 - Grant still in the process of approval to put in a sound proof wall between the cats and dogs. Dave Gundlach gave an estimate. Also to put 3 windows in the west wall (outside wall) in cat room. Tri State Custom Windows gave an estimate. Plan to use local vendors.

4. Happenings “in” the shelter - Animals Stats and Services

Cats: Incoming: 38 (14 Stray, 18 Surrender, BIC 0, Transfer in 3, Returned 3), Outgoing: 29 (25 Adopted, 2 Redeemed, 0 Transferred out, 2 Euthanized, 0 Died) 9 cats at the shelter 19 in foster. Total cats 28. Length of stay 23 days.

Dogs: Incoming: 13 (3 Stray, 1 Transfer in, 1 Surrender, 2 Protective Custody), Outgoing: 17 (13 Adopted, 4 Redeemed), 1 Dog at the shelter, 1 Foster Care. Total dogs 2. Length of stay 12 days. Numbers as of May month end.

- **Services:** 15
 - o TNR- 3
 - o Cat Spay/Neuter- 10
 - o Dog Spay/Neuter- 1
 - o Microchip- 1 Dog
- Hannah will be going to Jefferson Wednesday to take some dog transfers from them.

5. Treasurer's Report

Profit & Loss: Revenue and Expense as of the end of May 2025 without bequests:

• **Revenue \$174K or 41% of budget.** Fundraising \$70K or 27% of the annual budget of \$258K. Shelter income of \$22K versus \$31K last year, due to less adoption fees. Interest income of \$38K (53% of budget) versus \$15K in 2024. Revenue includes unbudgeted \$30K of “other” income for 2025 is from the Employee Retention Credit (ERC) program that reimbursed us for keeping employees on during the COVID shutdown.

• **Expenses \$162K or 36% of budget.** Building expense of \$35K of which \$23K paid to Serv-Pro for mold remediation project. General Shelter \$13K (up from 2024 due to staff training and gathering expenses), Kennel-Cat \$10K (up \$2.3K from 2024 due to increased Vet costs) and Kennel-Dog \$3K (down \$8K from last year due to 30% fewer dogs), TNR expenses \$1K (no income). Payroll \$98K up \$7K from 2024, but only 36% of budget due to open position. Full animal stats can be seen here:

https://ichs.net/application/files/3817/4974/6898/Animal_Stats_May_2025.pdf

• **Net Ordinary Income of \$11K,** we did receive a bequest in March, so with that it is \$95K so far this year.

• **Balance Sheet is strong**, restricted funds at \$17K. So far this year we have written off \$9,566 in Dog Kennels for those demolished for mold cleaning. We also have seen a loss on the value of our Microsoft Stock (-\$3K). Capital Spending of \$2,474 in Jan for installation of dog kennel guillotine doors. We have 77% of our dollars in CDs and 493 days of liquid cash on hand.

• **Our 990 was filed with the IRS** and is available on the website:

https://ichs.net/application/files/4517/4863/5289/990_ichs_2024_redact_final.pdf Shanna and Cara are now working on getting our Wisconsin Charity license renewed.

- Shanna talked with Jenny Dochnal at Edward Jones to explore options for investment opportunities vs. CDs. CD rates not as good as they have been. Can set up a consult with them.
- Looking for a volunteer with investment experience. Ryan has a potential candidate he is working on.

6. Committee Reports

- Building & Grounds-Ryan
 - Met to define what our direction is. What is our vision? What are the drivers for the future? Reviewed the history of the building and grounds. To work on next-Mission and vision statements.
- Fundraising-Shanna
 - Raffle tickets are ready to sell. Purchased 2500 tickets. Working on selecting events to sell at and get permission. Contact Shanna if you want to get some to sell. Will send some info out. Spreadsheet with details of events to follow. Looking for volunteers to help attend and sell. Also, let Shanna know if you are aware of an event that we could attend. Tickets being sold by Haase Service and Towing and Shedly's now. Drawing will be 9/2.
 - Sharon-Kate Ludlum would like to do a garage sale July 18-19, a Friday and Saturday. Will use the donations we have and collect until then. Lynn Meyer will likely help but they will need more help. Sharon is not available that weekend. Sharon also has a garage sale planned for September 4-6.
- Finance-No report at this time.
- Personnel-Deb
 - Has feelers out in the HR world. Looking at market assessment of positions.
- Medical Advisory
 - One cat euthanized. Evaluated and deemed appropriate per the committee.
- Nominating Committee-No report at this time

7. Public Comment-Sharon

- No comment.

8. Other Business

- Having a difficult time finding a facilitator for the Mission, Vision, Values workshop. Going to start with Mission. Shanna will talk with the staff to get their thoughts. Will send out our current statement early in August. Please think about it and come to the August meeting prepared to discuss.
- Emails will come with an action request in the subject line if they require a reaction vs. those that are just informational. Please watch for action emails and respond appropriately.

Next meeting-August 18th 2025.

Motion to adjourn made by Tracie, 2nd by Ryan. Adjourned at 6:11pm.

Minutes respectfully submitted by Cammi Riley

