

Iowa County Humane Society Board of Directors Meeting Minutes

December 13, 2021

Present: Donna Griffin, Lisa Schnedler, Tony Schlafli, Lisa Cvengros, Janice Olson and Louanna Schulte

Absent: Sandie Brick-Margelofsky

Guests: none

Humane Officer Sharon Shea

Staff: Cara Thorison and Jordyn Phillips **Absent:** Joselyn Van Ruyven

Call to Order

Donna Called the meeting to order at 6:37p.m.

Approval of Previous Meeting Minutes -

Lisa S moved to approve the minutes seconded by Janice.

Approved

Lisa C asked if we wanted to post the actual bonuses by staff member, Donna moved the amended paragraph in the prior month's minutes to read that the board issued bonuses to the staff. Lisa S. seconded. Motion passed

Lisa C. also noted the budget is not "almost done". More modifications are required.

Executive Director report

Jordyn reported the stats for November

Jordyn noted that the preparation for the transfer went well.

Cats - 16 cats incoming -7 stray cats - 9 surrenders – 0 born in custody,0 returned, 0 euthanized, and 0 died. 20 adopted out. Started the month of November with 86 cats; ended with 82 cats.

Dogs - 7 incoming dogs, 5 stray dogs, 2 redeemed. 8 outgoing, 3 adopted, 2 surrendered, 3 transferred. Started with 4 dogs ended with 3 dogs (two dogs at the shelter and one in foster)

Kennel report

Jordyn noted that she has 20 cats going to Dane County tomorrow. That shelter is doing an event so they wanted some kittens. Jordyn has a "Giving Tree" up now – each animal has its own bulb.

We have a lot of people coming in—and many donations. Now have only 10 unsponsored animals.

We need a new heating system in the dog kennel. The heating system keeps the temperature in the 60s. Jordyn is getting a quote from Collins and Hying.

Two cats in question for behavioral/ health issues were fostered and now adopted. Cats get tests following spay/ neuter.

Discussion of surgery for one cat. This is still in question.

Discussion of Giving Tuesday and match. Discussion of match for the surgery of the cat in question. The full match of the \$2,500 was realized.

Staffing updates

Jordyn said that she has had volunteers in the shelter as she can. Some of the Iowa/Grant students have been volunteering.

We need to have a front office volunteer. We have a possible candidate.

One staff member will be out for a while due to health concerns.

Lisa C will forward email volunteer and job applications to Jordyn in Joselyn's absence.

Fundraising

We will be getting an end-of-the-year mailing out. Some of the spring mailing forms are still coming in.

Treasurer report

Lisa C noted that we had over \$45,000 revenue in November. We had several anonymous donations including \$20,000 and a donation for the lawn mower, the donation of two memorials, and Giving Tuesday money. We also received \$5,000 for the Humane Officer. December is coming in strong. We have about \$14,000 so far that has come in. We had a donation of \$5,000 (anonymous). Gas bill is up with winter weather. Payroll is up. Bills from Precision are coming in with services to get kittens ready for adoption. We spent \$15,000 in paying the debt down so far this year.

Next year budgeting, we will not have the \$20,000 from the Humane Officer payment, or the \$14,000 in rent, or the COVID relief money. Joselyn noted to Lisa C that we do need a vehicle since losing access to the Humane Officer vehicle.

Kudos to Cara for working with a donor on making a stock donation through a newly established brokerage account at Farmers.

Municipal Contracts – some have been returned but not with the prepayment. The City of Dodgeville approved our contract which will be a \$7,000 payment. We might be getting a contract from Mineral Point.

Humane Officer report

Sharon said that her most recent call resulted in no citations

Committee Reports:

Fundraising

Paw Patrol vehicle – Donna asked how we would fund a replacement vehicle?

Louanna asked how many miles we put on the vehicle each year. Jordyn said that we put at least 90 miles on per week (to and from Madison).

Jordyn has a good understanding of what type of vehicle is needed.

Lisa S noted that we should likely begin to look for a vehicle soon because it is difficult to find a vehicle—new or used—these days. Sharon is talking with Sheriff Michek about the disposition of the vehicle. She also suggested calling the local dealerships to see if they have any suitable vehicles to donate.

Tony said he would be happy to work with Jordyn on possible vehicles listed at Wisconsin Surplus.

Building & Grounds

Louanna stated that she had not been aware of any furnace issues. Jordyn is getting a quote. Louanna noted that it would be good to get more than one quote. Louanna is not available at all this week but would be available after Monday. Jordyn will keep Louanna posted.

Other:

All nominations for open board slots must be in by January 13th. The annual meeting will be March 13th.

Survey of Board members: Donna asked for thoughts. Lisa S. noted that it had really good data and that Lisa C. did a great job in summarizing all of the input.

Board members shared fundraising ideas. Donna said these will be good items to discuss with Joselyn when she returns.

Lisa S offered to chair the Planning Committee efforts. We can start this one week after our next board meeting.

Public Comment

None

Next meeting – 6:30 p.m. January 10th by Zoom

Closed session

The board entered closed session at 8:05 p.m.. and returned to the full meeting at 9:14 p.m..

Adjourn

Motion to adjourn by Lisa C, seconded by Janice. The meeting adjourned at 9:15 p.m.

Respectfully Submitted by Lisa Schnedler