

IOWA COUNTY HUMANE SOCIETY
Monday, February 17, 2025 at 5:30PM
SHELTER MEETING ROOM

Attendance: Deb Morgan, Dawn Venden, Denny Marklein, Cammi Riley and Lisa Cvengros

Not In Attendance: Tracie Johnson, Char Paglini, Lisa Schnedler

Staff: Shanna, Hannah and Macy

Public: Ryan Teasdale

1. Call To Order: Deb 5:32 Call to Order

2. Approval of January 6th, 2025 Minutes as Written: Lisa C motion to approve with year update, Cammi 2nd

3. Shelter Reports – Shanna

- Slumber Pawty Party registered April 5th – National
 - Social Media Presence
 - Staff has candidates, Ryan B from the school
 - No direct donations, all comes from 3rd party association – Estimated \$10k
- May first garage sale
 - Need donations – Dawn has a lot of housewares and aquarium donations.
 - Dawn brought in bags to sell for a suggested donation or \$5, if interest I can keep them coming.
 - Will take clean waterproof bags to upcycle and donations of 2 inch twill tape.
- Raffle
 - Will follow new guidelines
- Grant for \$2k from Penny Fix – spay neuter and rabies/distemper
- Development director is next focus – have broad job description will be determining number of hours etc.
- Macy and Natalie did an amazing job to fill in the gap while Hannah was out.
- Fellowship has ended but asked our team to come back to benefit the shelter and be mentors.
 - March 4-7th – all expenses are covered
- HSUS Animal Expo {Vegas} – April 14th-18th AWA \$2k grant to send Hannah
 - Also HSUS Expo grant - \$2k would allow Macy and Shanna to attend
- Grant for spay/neuter through Humane Society Jefferson County that is being extended.
- Deb Morgan can foster dogs

4. Happenings “in” the shelter - Animals Stats and Services

Cats: Incoming: 8 (7 Stray, 1 Surrender), Outgoing: 7 (6 Adopted, 1 Euthanized), 20 cats at the shelter

Dogs: Incoming: 5 (4 Stray, 1 Surrender), Outgoing: 6 (2 Adopted, 4 Reclaimed), 1 Dog at the shelter

Services: 1 TNR - New Location (came in as stray and returned to field in new location (not adopted)).

- Cats that are found in a community and we had permission from land owner of new location

2 stray dogs now in care, 2 beagles, one healthy one undergoing Lyme treatment and is responsive as expected. Macy will take them home. New cat Arnold and we cannot get his eye better. Likely need to have his eye removed.

Treasurer's Report –

Profit & Loss: Revenue and Expense for January 2025:

- Revenue \$45K or 11% of budget. Fundraising \$20K (includes 3 donations for \$13K) or 8% of the annual budget of \$258K. We received the annual dog license funds \$11K, had shelter income of \$3K and interest of \$11K.
- Expenses \$31.6K or 7% of budget. Payroll \$24K (3 pay periods vs. the usual 2). Building expense \$3.6K (facility gas usage up 30% over Jan 24), General Shelter \$2.5K, Kennel-Cat \$1.4K and Kennel-Dog \$100.
- Net Ordinary Income \$13.7K

Balance Sheet is strong, restricted funds at \$21K. Capital Spending of \$2,474 in Jan for installation of dog kennel guillotine doors. We have 79% of our dollars in CDs and 380 days of liquid cash on hand.

- We do have 2 CDs coming due in March and need direction on next steps.
 - Lisa C and Cara are authorized to roll over Royal CD for 7 months and BMO will move to Clare assuming 11 Month special at 4% - motion made by Dawn, Cammi 2nd .
 - Table additional cash investment until after remediation of building is completed.

5. Medical Advisory Committee {Tracie and Sharon}- No update

6. Fundraising Committee {Shanna and development position} – Did not do the Valentine’s fundraising, would like to add a third mailer, Slumber Pawty details above.

7. Buildings & Grounds {Denny, Deb, Dawn}

- ServPro first invoice came in under original quote \$15.1k {\$23} – no work on storage area
- New estimate received for \$8.2K for reconstruction services – Shanna has approval to accept bid for reconstruction - Cammie motion, Deb 2nd
- How do we ensure we are utilizing the space and cleaning. Temperature control and humidity levels need to be monitored.
 - Cleaning process can be improved. Flat mop with spray would be more effective and document the change.
 - Shanna will get three monitors
- Ryan Teasdale has construction background and has worked with moisture issues at the hospital
- Storage area came out of original scope
 - Ryan evaluation of storage area – Visible rust on ceiling, no working HVAC or venting in that area currently.
 - Empty the room, begin to get quotes about options if we open the room up.
 - Throw out plush and fabric items that may have mold and mildew spores in fabric
 - Find new space to put new food and supplies that is climate controlled and accessible to staff.
 - Ryan volunteered to talk to Collins and Hying on temp control options for that space in the future.

8. Finance Committee {Lisa C, Lisa S, Tracie} – No update

9. Personnel Committee {Char, Deb and Shanna}

- Salary ranges were evaluated
- Second meeting will be coming up
- Scope Treasurer backfill for Lisa C – team is meeting to be sure all areas are covered with new candidate – Tracie
- Shanna is working on fundraising job description

10. Nomination Committee {Lisa S and Sharon}

- Ryan Teasdale – nomination at annual meeting

11. Public Comment – No comments

12. Next meeting- March 17th, 2025 @ 5:30

13. Closed Session - None needed

14. Reminders :

Board Hours – Cara
 Lisa C – Survey reminder
 Crush Course – Work through as you are able
 Deb – Insurance solicitation passed to Shanna

15. Adjournment: Dawn Motion @ 7:19 Dawn, Cammi 2nd

ⁱ Minutes respectfully submitted by Dawn Venden