

Iowa County Humane Society

AGENDA

January 3, 2024

Shelter Meeting Room

Board Attendees: Denny Marklein, Dawn Venden, Lisa Cvengros, Tracie Johnson, Char Paglini, and Lisa Schnedler

Not in Attendance: All Present

Staff: Shanna Gundlach, Hannah Guenther

Members: Sharon Shea, Cammi Riley

1. Call To Order

2. Approval of December 4 minutes as presented

Tracie moved Lisa C seconded. Unanimous approval

3. Reports:

- Happenings “at” the shelter, Shanna
 - January and last week of February - basic dog training. Reactive dog class in April. 5 Week classes from Amber Brings, A Very Gem K9.
 - Yoga with cats on January 13th. First class completely full - and second class filling. This will take place four times this year with Bethany Helmich from Impact Fitness.
 - Canine Good Citizen Class - advertising will begin soon, class in April thanks to Pam and Joy Richardson.
 - All of the Municipal contracts are in. Some require prior approval before intake. The person surrendering the cat will need to call the designated person from that town for approval.
 - February is spay/neuter month - we will have Underdog Vet Services will be coming onsite again in February and again in March.
 - Protective custody - county should send the check next week, they need the December bill too.
 - Discussing Golf Outing at Deer Valley this September. Discussed business sponsors.
 - Flooring - Gobin Flooring Platteville will give bid another on Thursday or Friday.
 - Jamie Case – ASPCA Northern Tier - offered Shanna and Hannah slots in the Fellowship - three-day in person camp - mid-April. Travel/ lodging/ meal expenses all covered. Sponsored by UW. They choose shelters to invite to participate each year. Need to make one change at the shelter based on fellowship sessions. Very favorable to Trap/ Neuter / Return program
 - Thank you notes - reviewed numbers of donors by giving levels.
 - \$250 and up = 130 donors,
 - \$100 to \$249 = 230 donors
 - \$50 to 99 = 190
 - \$25.01 to \$49 = 40
 - \$25 and below = 114
- Happenings “in” the shelter, Hannah
 - Outgoing: Adoptions - 7 dogs and 23 cats. Three dogs and 1 cat reunited with owner. Two kittens passed away. Six cats transferred out.
 - Intakes: Surrendered three dogs and eleven cats. One dog and one cat returned. One Dog in custody. Four dogs and eight cats as strays.
 - Good news: Cruise adopted today.
- Treasurers Report, Lisa C
 - These are all preliminary numbers. **Net Income** for 2023 is \$432K thanks to \$455K in estate bequests, without that we would have had a loss of \$27K.

- **Revenue** for December 2023 was \$46K it did NOT include the Iowa County Protective Custody bill which is still outstanding, nearly \$25K. That compares to last year's December revenue of \$66K. If you remove the bequests, revenue for 2023 was down \$30K as compared to 2022. Donations were down \$39K, but Shelter income was up \$12K.
- **Expenses** for December 2023 were \$30K. For the year, they were \$320K, down 1% over 2022. Building Expenses down \$7.5K compared to 2022, thanks to fewer building improvements or repairs that more than offset the rising insurance and utility costs. Fundraising costs down \$6.4K due to less mailing costs (3 mailing paid for in 2022 vs. 1 in 2023). Shelter Expenses down in 2023 by \$4K due to less repair costs and the offset of UPS paying us \$2.5K for past snow removal, less spent on computers and the Paw Patrol in 2023. Cat Expenses were flat, 2023 included some cat housing improvements and we saw a 9% reduction in Cat intakes. Cat Vet expenses were down as we are doing more in-house work so, Medical Supplies up. Cat Food and Litter up too. Dog Expenses up \$7K or 64% over 2022, intakes up 6%. While payroll was up 3%, it is much less than the 30% we had budgeted for in 2023. A newer income and expense for 2023 was for Low Cost Spay Neuter service which netted \$839 to cover housing, food and transport costs (Income:\$3,034 Expense: \$2,195).
- Lisa C noted that she is working with Cara on closing year end final numbers.
- Other reports as needed:
 - Building & Grounds: Potterton Rule - Kerrick will come to do an assessment of the value of the building later this month.
 - Animal welfare – None
 - Fundraising – Shanna thanked Dawn for the giving trees she made.
 - Nomination Committee – We have made a number of contacts and are hoping to have those who don't want to be on the board to be on board committees. So far Dawn Venden and Cammi Riley will be the nominations for 3 year terms.

4. Public Comment

- Sharon thanked Dawn for the effort she put in the Giving Trees.
- Sharon thanked Denny for the donated restaurant equipment

5. Adjournment into Closed Session

Moved to closed session at 6:39 p.m.

Moved back into open session at 7:36PM

Motions made by Lisa C. Seconded by Dawn and approved:

- Thank you notes: send \$100 and above – quarterly thank you notes.
- Once we expend the Packer grant funds, we should limit PayPal account to \$5,000.
- Board agreed we should get Shanna a card with her name on it for PayPal account.
- Spend down restricted funds for Medical and Spay Neuter. Access Spay Neuter fund for in-house animals and seed money for new trap neuter return program (half and half).
- Reviewed proposed goals for Shanna for her 2024 bonus. Discussed monitoring it on a quarterly basis.

Next meeting February 5th at 5:30 p.m.

Motion to adjourn by Dawn and seconded by Tracie at 7:40PM

Minutes Respectfully Submitted by Lisa Schnedler