

**IOWA COUNTY HUMANE SOCIETY**  
**MONDAY, May 6, 2024 at 5:30PM**  
**SHELTER MEETING ROOM**

**Attendance:** Debbie Morgan, Dawn Venden, Lisa Cvengros, Tracie Johnson, Lisa Scheduler, Denny Marklein

Not in Attendance: Cammi Riley (excused), Char Paglini (excused)

Staff: Shanna Gundlach, Hannah Guenther, Kirsten Rowe

Members: Sharon Shea

**1. Call To Order : 5:30**

**2. Approval of April 1, 2024 minutes as written :** Lisa S Motioned to approve, Tracie 2nd.

**3. Shelter Reports:**

• **Happenings “at” the shelter, Shanna Gundlach**

- **Debrief from UW Northern Tier Shelter Fellowship Camp in Madison, Wisconsin - Fellowship Conference:** Good networking and meet and greet, setting up monthly meetings, a lot of focus on shelter behaviors and not holding others in judgement.
- **Debrief from Wisconsin Federated Humane Societies Badger State Spring Seminar - Wednesday, April 17, 2024 - Madison, WI:** Kelly Bollen did a lecture that stressed importance of balance with judging and helping to share ideas on alternate care methods vs just bringing all found strays in to shelter. Discussed enrichment activities that shelter can practice with low investment. Focus groups - changing the public image of the shelter.
- **Grant status update** – exploring Best Friends Adoption grant
- **Staffing** - Heidi leaving and Macy Ahrens who is going to take over Office Manager role is doing cross train this week. Discussing **Volunteer Coordinator and should it be split off from the Office Manager role** - Will re-evaluate role as new staff comes on.

• **Happenings “in” the shelter, Hannah Guenther** – Animals Stats and Services

- Cats Incoming 15 (8 strays, 4 surrenders, 3 returns); Outgoing 26 adopted, 1 transfer. 16 Cats (12 at the shelter, 4 in foster)
- Dogs Incoming 23 (22 strays, 1 return); Outgoing 21 (13 Adopted, 6 redeemed, 1 transfer, 1 euthanized). 22 Dogs (20 at the shelter vs. 2 in foster).
- Trap, Neuter, Return (TNR) - 1 TNR and 7 low cost Spay/Neuters
- Thanks to Sharon for her time spent with the strays, Precision was able to get all males but one in within a week so they are available for adoption sooner.

• **Treasurer's Report, Lisa Cvengros**

- As of April 29th reporting: Revenue was around \$131K or 34% of budget, fundraising down about \$12K compared to last year, 17% to budget. Shelter income strong due to Protective Custody income around \$27K this year. Expenses around \$107K or 26% of budget, essentially flat compared to last year. Insurance claim recorded as a negative building expense and we still have some outstanding invoices and work to do associated with the claim.
- Balance Sheet changes : Restricted funds down to \$22k.
- Other activities: CPA coming May 7<sup>th</sup> to review books, after the visit plan to update Quickbooks. CPA has 990 information and will be filed by 5/15 due date. Then need to file a WI Charity exemption request with current 990, if waiver from audit not accepted may need to do an audit before the end of the year. Lisa S might have a few leads on CPA for an audit, if we need one.

**4. Committee Reports:**

• **Fundraising Committee** – Cindy Denman (absent) so Shanna highlighted:

- June bingo is on hold, Garage Sale (5/16-18) Thurs. 2-6 PM, Fri. 10-4 PM and Sat 8-2 PM we have good donations and all priced ready to go, Raffle tickets are being printed, drawing at Clear the Shelter, Ticket sale locations are to be announced. Plan for 2024/2025 still being worked on.

• **Buildings & Grounds** – Shanna Gundlach

- Plumbing - Collins and Hying- cleared a pipe and now the bathroom issue is resolved, ceiling and faucets replaced. Dryer Vent - In process, Packer Grant Dog Kennels – plan to clear or and assemble

new this Saturday with volunteers. Sewer in front lot - watch the draining, Dawn to ask the city about next steps.

- UPS Lease request – suggested changes reviewed redefine the area, term is one year, increase to \$700 per month. Board agrees to put forth these terms to UPS.
- Master Facilities Plan – Tabled until we do strategy sessions, post survey.
- **Personnel Committee** – Shanna Gundlach – no changes at this time
- **Nomination Committee** – Lisa S, Dawn V

**5. Other:** Updating Mission/Vision/Values discussion - Will use a survey to begin foundation work. Work is happening within the board, discussing what platforms we utilize and how do we use the data. What municipalities/professionals do we want to include?

**6. Public Comment** - Board, staff, director, kennel manager, everyone is working so well within the team. Sharon is very happy with how things are going.

**7. Next meeting is June 3, 2024 5:30PM at the shelter**

**8. Closed Session** - None

**9. Adjournment** - Tracie motioned at 7:19. Lisa C 2nd.

*Minutes Respectively submitted by Dawn Venden*