

ICHS Board Meeting

February 13, 2023 @ 6:30 pm

ICHS Shelter Meeting Room

Attendees:

Board: Char Paglini, Lisa Cvengros, Louanna Schulte, Tony Schlafli, Lisa Schnedler. Absent: Donna Griffin

Staff: Shanna Gundlach, Jordyn Weier, Kim Hanson

Members: Sharon Shea, Janice Olson, Laurie Mueller

Agenda:

Call to Order at 6:36pm by Char Paglini

Approval of January 9, 2023 minutes as presented. Louanna motioned to approved, Lisa Cvengros seconded.

Interim Director Report, Shanna

- WI DATCP Inspector came last week, all was well and we passed the inspection.
- Water shutoff bumped and water pipe coupling failed in the far back area of shelter (freezer room area by the double doors) and it flooded into the storage and training rooms areas. Dehumidifiers and fans still running. Plumber will be needed to fix pipe before spring when we need water turned on for outside use. Midwest Sealcoating was helpful in assisting us with finding the source of the issue. Shanna will talk with Midwest to let him know if he sees something that does not look right at the shelter, he can contact her. Louanna will work to better label or paint the pipes and have instructions by the shutoff valves. Shanna to alert Esch Insurance about the incident.
- Shanna will talk with Odessa about the status of thank you notes.

Kennel Manager Report, Jordyn

- Animal Stats: Cats: 4 incoming (3 Strays, 1 Return), 27 Outgoing (26 Adoptions, 1 Died) Started with 70 ended with 47 of which 6 in foster care). Dogs: 3 incoming (2 Stray, 1 Seized), 6 Outgoing (3 Adopted, 2 Reclaimed, 1 Transferred Out). Started with 8, ended with 5 of which one was in foster.
- Feb Adoption Special all month - \$25 Cats, \$50 bonded pairs, kittens and dogs Cruise or Gunner \$50
- Special needs animals: Feliz – possible eye issues, Trinity with deformed leg was reclaimed, Zoey a protective custody dog has medical needs too. There are a few dollars in the protective custody temporary restricted fund. Also, \$500 on FB post from 1/31 was raised.
- Foster prep for kitten season underway, they could be coming next month, volunteers needed!

Treasurer Report, Lisa C

- Budget Performance – Net Ordinary Income for January \$17K due to strong revenue with one large donation and much of the county and municipality support for the year being received. Expenses are about what is expected, the Gas bill was higher than expected, market adjustment rate up 88% from last year and a 2022 Zoetis bill for medicine of \$1,660 hit the kennel cat and dog area. The new electrical panels were capitalized. A 2022 snow removal bill for \$745 plus Jan \$560 will hit in February totaling \$1,305 for the season so far. Char has talked to Midwest about snow removal issues and will continue the conversation with them. UPS is supposed to do their own snow removal, but Midwest has been doing it and billing us. Louanna will talk to UPS about assisting with cover our past costs.
- CDs in place per Investment Committee recommendation and board approval from January.
- Charity Registered with the State of Wisconsin is complete now.

Fundraising Committee – Volunteers Needed

- Yoga with Cats – Jan - \$200 raised, Yoga instructor willing to do more
- Bowling Event – Feb – made at least \$400 per Jordyn.
- Garage Sale – April 20-22 (Dodgeville Citywide Garage Sale) Jordyn will also check again on Jose's Food Truck from last year's pop-up garage sale proceeds.
- Canine Good Citizen Class with Joy and Pam Richardson – 4 Sundays in April 1-3pm, \$75 each person, 10 per class; First 3 classes training, last Class is the CGC Test – Sharon will be helping too. We can take any shelter dog at no charge. We need to start promoting and have office handle the calls with people pre-paying for the class.

- Easter Bake Sale idea at Piggly Wiggly or at shelter – Shanna with Karen Riek (when she returns) will explore
- Kiwanis Grant Plans – Read to the Animals (\$200), Future Vets Club (\$500) – Char and Shanna to talk
- Land End Food Booth Wednesday, 7/26 will need lots of volunteers
- Mailers Budgeted for: Spring, Kennel Sponsor, Summer, Holiday roughly \$90K in budget needs a plan
- Other ideas: Dueling Pianos, Bob's BBQ, Paws for Pizza, Pub Night, Ridgeway Farmers Market, Sip N Savor, Holes for a Cause, Rutting Bucks – Jordyn has contacts for some of these. HiPoint Steak House in their conference area has casino capabilities if want to do a casino night.
- Best Friends and Bissel grant partners already, we need to explore if any options there.

Building & Grounds Committee - Louanna

- Electrical Panel Project done, will be asking Universal for an LED lighting estimate too.
- Findorff walked through was completed and they have sent us an assessment of our building and future needs, free of charge. They gave us 3 options to consider with estimated costs: Continue to Maintain as doing since 2011, Major Renovation or Build New Building this can be used to springboard more discussions in this area. Green County Humane Society built a new around 7,000 Square Feet building for \$1.2M pre-covid, another resource to contact and learn from too. Building costs though have nearly doubled since covid. Getting a Cleary Building quote may be another free option to add to our information sources. If decide on new building will need to find grants and get the community involved to fund it.
- New Smoke Alarms purchased and will be put up in the coming weeks.
- GB Packer Grant Play yard project – Lisa C will send out submission documents.

Personnel Committee – Char

- ED search ongoing
- Job Descriptions, Policies and Procedures work still in progress

Char shared Paw Patrol Magnetic Sign for doors sample and working on back of vehicle signs too.

Public Comment –

- Is the Volunteer Coordinator still working to get volunteers in? Yes, the board is in discussions with person.
- Hours on phone voicemail (when open and when not) are different from website – Shanna will look into
- Meet and Greet Room for Dogs is needed, right now cats/kittens are in there now
- Concern raised about dogs, how long some have been here, not enough staff to take care of their needs, and the fact that the shelter is not taking dog surrenders in right now. Need more knowledgeable volunteers to assist and working with dog trainer in the area now.
- Would like to see more thanks and appreciation shown to the staff and volunteers that are here and show up!

Next Meeting – the Annual Meeting, March 13th 6:30pm

- Discussion about moving board meeting to the 1st Monday of the Month after the annual meeting.

Char invited Shanna to stay for closed session, Lisa S motioned and Louanna seconded, Shanna stayed.

Motion by Lisa S and seconded by Louanna to adjourn to Closed Session at 8:40PM

Closed Session

Motion by Lisa S and seconded by Tony S to leave close session and adjourn the meeting.

Meeting adjourned at 9:54PM

Minutes respectively submitted by Lisa Cvengros