

Iowa County Humane Society Board of Directors Meeting Minutes

June 14, 2021

Present: Donna Griffin, Louanna Schulte, Lisa Schnedler, Tony Schlafli, Lisa Cvengros, Joanne Wilson, and Sandie Brick-Margelofsky

Absent: None

Guests: Janice Olson

Humane Officer: Sharon Shea

Staff: Joselyn VanRuyven. Cara Thorson, Jordyn Phillips

Call to Order

Donna Called the meeting to order at 6:33 p.m.

Approval of Previous Meeting Minutes - May 2021

Lisa Schnedler moved to approve the minutes, seconded By Sandi.
Approved

Executive Director report

Statistics

Six stray cats - 20 surrenders – two returned – for a total of 28 cats incoming, plus 7 born in care making it 35 new cats/kittens for the month.

Seven adopted one cat redeemed for a total of 8 outgoing cats.

Started with 40 cats, ended with 67 cats.

Five stray dogs came in plus one protective custody and one surrender for a total of seven incoming dogs.

Three dogs adopted, four redeemed.

Started the month with three dogs and ended with three dogs.

Kennel report

Joselyn reported that the month of May was slow in terms of adoptions. We have a lot of cats.

Staffing updates

We are hiring additional kennel attendants. In the process of training an employee to take on additional responsibilities.

Fundraising

July fundraiser – July 17th at Midway Lanes, volleyball tournament – cover the net for extra fun- we will also have a beanbag toss and a beef pull. Seeking volunteers. Joselyn will send out email with sign-up sheet through the link. There is a sponsorship letter that is going out. That is the main event.

Holes for a cause. This is the second year for this event. 100 holes of golf. ICHS will be the beneficiary. It will take place at Dodge-Point golf course. This will take place next fall. Last year, it brought in \$4,155.

These gentlemen had a lemonade stand that brought in money for the shelter last week.

Treasurer report

Lisa C. reported we are at 50% of annual budget – the UPS two-year payment has helped as had the PPP loan which Joselyn is working with the bank to have forgiven. We received the \$10,000 humane officer payment (one half of the year). \$85,000 raised between mailers, fundraisers, and memberships.

Expenses are at 31% of budget.

Cat expenses at 21% of budget; Dog expenses at 21% of budget.

We are still in a good spot, with over \$400,000 in the bank.

We do not currently have a capitalization policy in place. Becky Johnson our CPA went over the books and filed our 990 this month. Becky said that for smaller organizations you should set a dollar amount and a useful life. For an organization our size, it is typically \$1,000- \$2,000 with a three-year useful life.

Joselyn and Sharon will manage the inventory and Lisa C. will send the current depreciation list. Lisa S. made a motion to use \$5,000 and 5 years as beginning limit for our useful life for the depreciation schedule. Lisa C. seconded. Unanimously passed.

Humane Officer report

Sharon had 8 humane calls since May 10th. Working on a hoarding case in Avoca. They will need to dispense of chickens, ducks, pigeons, cats, dogs, etc.

Committee Reports:

Building & Grounds

Louanna - the outdoor lighting was installed a couple of weeks ago. The amount owed is \$1,750.97 for three invoices combined.

Play Yard – Sharon has removed the leaning play yard in the back of the building.

The fencing industry is having trouble finding product in a timely fashion. Our fence may not be made yet. Joselyn received the building permit in the mail today, and it is good for 24 months.

Public Comment

No comments

Next meeting – July 12th 6:30 p.m.

Closed session

The board entered closed session at 7:13 p.m. and returned to the full meeting at 7:35 p.m.

Adjourn

Motion to adjourn by Sandie, seconded by Louanna. The meeting adjourned at 7:36 p.m.

Respectfully Submitted by Lisa Schnedler