

Iowa County Humane Society Board Meeting Minutes

Monday, October 2, 2023 at 6:30PM in the Shelter Meeting Room, Dodgeville WI

Board Attendees: Char Paglini, Tracie Johnson, Lisa Cvengros, Denny Marklein

Board Not in Attendance: Lisa Schnedler (excused)

Staff: Shanna Gundlach, Hannah Guenther

Members: Janice Olson, Sharon Shea, Dawn Venden

1. Call to Order at 6:33PM by Char Paglini
2. Approval of Previous Meeting Minutes from September 6th, 2023 – Motion by Tracie and seconded by Lisa C
3. Welcome – Dawn Venden, new potential board member
4. Reports
 - Happenings at the Shelter – Shanna
 - New Office Manager hired L. Newel will manage office and work with volunteers, next hire will be Fundraising Coordinator, also a part-time job
 - Feline Panleukopenia (Panleuk) still in one room, we are continuing to be vigilant, other shelters and rescue dealing with it too. Moved isolation room to end of hall by bathrooms, have door and hinges that can be added.
 - JoAnne Phillips Estate is still progressing, there is an offer on the house, the cars have been sold, and other assets that will be coming to ICHS. The personal rep with the law office is not charging us for her time, which is very kind of her.
 - Wisconsin Federated Humane Society conference in Appleton, Shanna and Hannah will be going next week Tuesday and Wednesday.
 - Canine Good Citizen Class in Oct?
 - Animal Stats – Hanna
 - September Cats Incoming: 27 – 24 strays, 1 born in care, 2 returned. Outgoing: 18 - 17 Adopted, 1 Died a kitten with panleuk). Cats in Care started of the month with 46 (12 in Foster) ended with 55 (4 in Foster).
 - September Dogs Incoming: 10 – all strays (LuLu/Maple twice, Blaze and Bella three times). Outgoing: 13, 10 Reclaimed and 3 adopted. Dogs in Care start of the month with 12 (2 in Foster) and ended with 9 (2 in Foster). Cruise is only adoptable dog at moment, but Green Lake County Humane Society took in a lot of doodles of which we have two already
 - UW Vet is doing some free spays/neuters along with tests and some vaccinations
 - Treasurer - Lisa C
 - For the month of September (removing the direct deposit reversal in bank service fees) we had negative net income of \$18,000. Income for the month was \$12,000 and expenses were \$30,000 due to 3 payroll periods in the month (vs. the usual 2).
 - Year to Date (removing bequests) we have a net ordinary income loss of \$56,000 (vs. 2022 loss of \$51,000). YTD Income of \$176,000 and YTD Expenses of \$232,000.
 - We have roughly \$840,000 of which \$37,000 is restricted. Around \$400,000 in CDs that come due in 2024.
 - Committee Reports:
 - Animal welfare – see Cat windows below
 - Fundraising - Fall Mailer highlights Gunner (dog) and Marty (cat) is to UPS but need to discuss the tear off section vs. a donation card or larger paper, etc. Canine Good Citizen and Yoga for Cats are two potential fundraisers coming yet this year.
 - Building and Grounds – see Cat Flooring below
 - Personnel – Office Manager hired, next fundraiser
 - Other: Garage Sale – October 19 and 20 from 9AM to 3PM, need help with setup and take down.
5. Flooring in cat rooms – Shanna Gundlach - The flooring in the cat rooms need to be replaced. Seams do not seem to be sealed so any liquid has been seeping between the tiles. This is trapping bacteria under the flooring that we can't get rid of. This is something that needs to be addressed. The flooring in the cat area placed in 2018. The cost was around \$23,000 and JC Flooring (who has been bought out) did the work. Either tile or seamless flooring, consult the experts flooring and UW Shelter Medicine and other experts.
6. Windows for cat rooms – Shanna Gundlach - on northwest side of building would to get two rooms with windows put in a few of the cat rooms. This would allow for natural light to come in. Talking with Tri-State about possible donation or reduced rate. We do have money in restricted fund that has been donated for the cat areas that we can use.

7. Agenda and Minute Distribution – Secretary to sends out the minutes to all attendees immediately after the board meeting and then President will just send out the reminder and agenda ahead of the next meeting.

8. Public Comment – Sharon Shea - We once had in our bylaws that if a board member missed three meetings in a row, then you were off the board. That clause was removed, but it should be reinstated. Asking the board to consider that change for the bylaws for the annual meeting.

9. Next Meeting – Nov. 6th 2023, 6:30PM at the shelter.

10. Closed Session - Tracie motioned made to move into closed session and seconded by Lisa C at 7:34PM and moved back into open session at 7:49PM

10. Adjournment at 7:50PM (Tracie motioned and Lisa C seconded)

Respectively submitted by Lisa Cvengros