

ICHS Board Meeting Minutes
Monday, January 11, 2021 via Zoom 6:30 PM

Attendees:

Staff: Joselyn Van Ruyven, Cara Thorison

Public: Lisa Cvengros, Terri Davis, Sharon Shea

Board: Cyd Bickford, Louanna Schulte, Sandie Brick-Margelofsky, Donna Griffin, Alayna Husom, Joanne Wilson, Lisa Schnedler.

Absent: Judy Lindholm

Call to Order 6:30 pm

Approval of Previous Meeting Minutes: From November 9, 2020

-Motion to approve Sandie, 2nd Donna. All approve. Motion passes.

Kennel Director Report - Joselyn

- stats can be seen on website, 1 Dog currently available for adoption.
- bank refinance - completed as of early December.
- staffing- Jordan hired to train in Kennel manager position. Hired another kennel attendant. Looking to hire operations manager and one additional kennel attendant.
- spring newsletter/fundraising appeal. Will be highlighting # of 2020 adoptions and return to owners.

Kennel Manager report - Position currently open

Treasurer/Financial – Cyd/Cara

- Any questions on reports sent by Cara and will be on website
- Budget: Joselyn will pull data, trend lines and projected salaries for new operating budget. Lisa S. and Joanne will assist Joselyn with this process.

Committee reports:

Fundraising - Sandie

- Walk your pet. Promotion in chamber newsletter and chronicle. Joselyn to add in upcoming newsletters.
- Matching Grant for Outdoor kennel fencing - to be reported on next meeting after discussion with donor.

Building and grounds - Louanna

- Outdoor lighting – tabled. No new quotes. Joselyn and Louanna will be meeting to discuss details.
- Outdoor kennel fencing damage – will reassess damage in the spring.
- Exercise Yards – project is currently waiting for better weather. Have received several quotes. These quotes may change due to supply and demand during COVID.

Fink Fencing - \$7,825

Century Fence - \$15,880

Steiger - \$8,510

Humane Officer – Sharon

-Sharon is retiring as lead Humane officer this year. She has offered to serve as a back-up Humane Officer.

- Iowa county budget cut of \$5,000. Original was \$25,000 then cut to \$20,000 and will now be \$15,000 for 2021.
- Humane officer training is 5 days for 8 hours each day in Madison. Training is held by the state each year in September.
- Post position on website.
- Meeting with Larry Burke and Lana Bowers to discuss importance of position.
- Sheriff's department will not put dogs in vehicles. City officers will.
- Lisa S., Joselyn, and Sharon will schedule meeting with Larry Burke, Sheriff Michek and John Meyer.

Website – Donna

Quotes:

Empire: \$2500 one-time setup and ongoing hosting \$450/year

Webwise: \$6800 and additional annual hosting fee

Project tabled until after annual meeting.

Planning for Annual Meeting – Cyd/Lisa C.

- Donna motion to have Zoom Annual meeting and voting open until Friday of that week. 2nd Joanne. All approve.
- Donna motion additional meeting on the 15th of March at 630 pm via Zoom to discuss new committees and welcome new board members. 2nd Joanne. All approve.
- Proposed Bylaw Changes for voting on annual meeting– Cyd
- Donna motions to amend bylaws from requiring 3 board members to remove another board member to a Quorum of board members to have the executive committee make a recommendation to the full board regarding member termination. 2nd Joanne. All approve.
- Lisa S. motion to establish a position for the past president serve an additional full 3-year term on the board in a non-officer role. 2nd Joanne. All approve
- Lisa S. motion any person who is an employee or contracted employee would not be eligible for board membership for a period of 5 years following their employment. 2nd Louanna. All approve.

Personnel - closed session

Public comment:

- Sharon Shea – would like to raise issue of lack of social media presence. Lack of volunteers' involvement. Joselyn is not able to do her job. No transparency in organization. Closed session after every meeting. People don't know what you're doing. Picture of board members and information on board members. More questions asking if Humane Society is still open?
- Cyd – Words of wisdom for ongoing board. It is a delicate balance but would advise to let Joselyn lead in the position we have given her.
- Lisa S. – Thank you Sharon for your volunteer work. Thank you to exiting board members Judy, Alayna and Cyd.

Next Meeting – Monday, February 8th 6:30 on zoom

Donna motion to adjourn to closed session. 2nd Louanna. All approve.

Adjourn 8:52pm

Meeting Minutes Respectfully Submitted by Secretary, Alayna Husom